



Dates & Fees 2007 Adult Programmes Enrolment Form



Study in Ireland Study at International House Dublin

How to Book a Course

Application

Complete the application form and return by e-mail or fax:

E-mail: enrol@ihdublin.com

Fax: +353 1 4759799

IH Dublin will reply by e-mail or fax with course confirmation and invoice.

Payment

Fees should be paid by bank transfer to the following bank or alternatively by credit card.

Allied Irish Bank

61 South Richmond Street, Dublin 2

Account Name: ELTSSI Ltd.

Account Number: 1 4 9 5 8 0 3 9

Bank Sort Code: 93-11-60

SWIFT Address: AIB KIE 2D

IBAN Number: IE87AIBK93116014958039

Important

- Bank charges are not included in the fees
- Please allow 5 working days for a bank transfer to arrive to our account
- State your name and invoice number on the bank transfer form
- Host family details will be sent after fees have been received and/or before the course starts
- Please telephone your host family to confirm your time of arrival

On the first day of your course

- Arrive at the location and at the time shown on your confirmation letter. You will have an English language test and be placed in a class according to your written and speaking level
- Please bring proof of payment with you on the first day

Course Dates and Fees 2007

• Course Fees

COURSE NAME	HOURS PER WEEK (Course)	PRICE PER WEEK
General English Standard	20	€205
General English Intensive	25	€255
Long-term Programme	20	25-35 weeks €175
Long-term Programme	20	36+ weeks €165
Combination Course – GE20/GE25 + minimum 5 hours Individual Tuition per week	25+	GE20/GE25 prices as above + €68 per hour Individual Tuition
Individual Tuition (non combination)	10+	€75 per hour
English + Work Experience Programme (Available October-June only)	20/25	Combines GE20/GE25 prices as above + Work Placement fee €200
English + Internship Programme (Available October-June only)	20/25	Combines GE20/GE25 prices as above + Internship Placement fee €520
Cambridge First Certificate Exam Course	20	8 week course €1572* (January course only) 12 week course €2265*
Cambridge Advanced Exam Course	20	12 week course €2265*
Cambridge Proficiency Exam Course	20	12 week course €2265*
IELTS Exam Course	30	4 week course €1160*
Teachers' Programme (non native speakers)	25	2 weeks €690
CELTA Teacher Training TEFL Course	Full-time: 40+ Part-time: 12+	4 weeks (full-time)/ 12 weeks (part-time): €1375

* Please note: the exam fee is not included in course fees

Additional Fees applicable to above courses

Registration fee	€50	We charge a Registration fee on all bookings All students must purchase a course book
Course book and materials	€30	

• Course Dates

COURSE NAME	START DATES	EXAM DATES
General English (20/25 hours per week)	Every Monday	-
Beginners General English	*First Monday of every month (see below)	-
English + Work Experience	Every Monday except during May, June, July & August	-
English + Internship	Every Monday except during May, June, July & August	-
First Certificate Exam Course	January 15th March 19th September 17th	March 10th June 12th/16th December 8th/11th
Cambridge Advanced Exam Course	March 19th September 17th	June 13th December 12th
Cambridge Proficiency Exam Course	March 19th September 17th	June 14th December 13th
IELTS Exam Course	*First Monday of every month (see below)	Exam can usually be taken every month. Please contact us to confirm exact dates.
Teachers' Programme (non native speakers)	July 2nd, July 16th, August 6th, August 20th	-

*Start dates for beginners and IELTS courses: 5th February, 5th March, 2nd April, 7th May, 4th June, 2nd July, 6th August, 3rd September, 1st October, 5th November

• Accommodation and Airport Transfer Fees

TYPE	ROOM TYPE	WEEKLY FEE (September-June)	WEEKLY FEE (July/August)	EXTRA NIGHT FEE	MEALS INCLUDED
Homestay	Single	€155	€175	€25	Half-board Mon-Fri Full-board at weekends
Homestay	Double/Twin (Per person sharing)	€140	€155	€22	Half-board Mon-Fri Full-board at weekends
Self-Catering Apartment	Single	€195	€215	Not Available	Self-Catering

Accommodation Booking fee	€50	We charge an Accommodation booking fee on all bookings Airport transfer is optional and available on arrival only
Airport Transfer	€75	

Course and Accommodation Application Form 2007

• Personal Details

Family Name:	First Name:	
Address:		
Town:	Country:	
Post Code:	Home Telephone:	
Work Telephone:	Mobile Telephone:	
Fax:	Email:	
Date of Birth (dd/mm/yy):	Female <input type="checkbox"/> / Male <input type="checkbox"/>	Occupation:
Nationality:	Native Language:	
Did you attend a course at IH Dublin before?	Yes <input type="checkbox"/> / No <input type="checkbox"/>	
Please state your current English language level:		
Beginner <input type="checkbox"/> Elementary <input type="checkbox"/> Pre-Intermediate <input type="checkbox"/> Intermediate <input type="checkbox"/> Pre-Advanced <input type="checkbox"/> Advanced <input type="checkbox"/>		
Where did you hear about our school?		



Please Attach Photo

• Course Details - Please select a course

General English Courses

20 hours per week <input type="checkbox"/>	25 hours per week <input type="checkbox"/>	Individual Tuition <input type="checkbox"/>	Number of individual hours per week:
Start Date (dd/mm/yy):	Number of weeks:		

English + Work Programmes

20 hours per week <input type="checkbox"/>	25 hours per week <input type="checkbox"/>	English course from (dd/mm/yy):	(Minimum 4 weeks)
			Number of weeks:
Work Experience placement (minimum 16 weeks) from (dd/mm/yy):			Number of weeks:
Internship placement (4 -12 weeks) from (dd/mm/yy):			Number of weeks:

Teachers' Programme (see fixed start dates on previous page)

Start Date (dd/mm/yy):

Exam Courses (see fixed start dates on previous page)

FCE Exam Course <input type="checkbox"/>	CAE Exam Course <input type="checkbox"/>	CPE Exam Course <input type="checkbox"/>	IELTS Exam Course <input type="checkbox"/>
Start Date (dd/mm/yy):	Number of weeks:	Please tick here if you require IH Dublin to book the exam for you <input type="checkbox"/>	

• Accommodation

Homestay

Single Room <input type="checkbox"/>	Twin Room Sharing <input type="checkbox"/>	From (dd/mm/yy):	To (dd/mm/yy):	Number of weeks:
Do you have any specific dietary requirements? Yes <input type="checkbox"/> No <input type="checkbox"/> Details:				
Do you have any allergies or health problems? Yes <input type="checkbox"/> No <input type="checkbox"/> Details:				
Please indicate any additional relevant information:				

Self-Catering Apartment (single room)

From (dd/mm/yy):	To (dd/mm/yy):	Number of weeks:
Please indicate any additional relevant information:		

• Airport Transfer

Do you require airport transfer on arrival? <input type="checkbox"/> Yes/ <input type="checkbox"/> No		
Date of arrival:	Flight No.:	Arrival time:

• Payment Details

I will pay by: <input type="checkbox"/> Bank Transfer <input type="checkbox"/> Credit Card <input type="checkbox"/> Visa <input type="checkbox"/> Master Card	
Credit card details - Name of card holder:	
Card Number : _ _ _ _ / _ _ _ _ / _ _ _ _ / _ _ _ _ Expiry Date: _ _ / _ _ _ _	
Card holder signature:	
I have read the terms & conditions overleaf and agree to abide by them.	
Signed:	Date:

Agent stamp

Terms & Conditions 2007

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- 1. Age** Students should be 18 years old or over.
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- 2. Classes** Each class hour is 60 minutes.
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- 3. Fees**
- Fees include: tuition, welcome pack, student information handbook, use of computers, placement test and end of course certificate.
 - Fees do not include: Exam fees, lunch, private insurance and bank charges.
 - A registration fee of €50 will be charged on all courses. Registration fee does not include course books.
 - All students must pay for their course book and materials at a cost of €30. This fee will be included on all invoices.
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- 4. Airport Transfers** We can arrange for you to be met at Dublin airport and taken by car to your accommodation. The cost of this service is €75. The transfer service is available between 08.00-22.00 and is available on arrival only. It may be possible to arrange a transfer outside these hours, in which case an extra supplement is payable.
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- 5. IH Dublin Calendar** The School will be closed on the following public holidays:
- Christmas Holidays 2006, school will be closed for 2 weeks from December 22nd 2006 until January 8th 2007.
 - St. Patrick's Day Holiday - March 17th
 - Easter Monday - April 9th (Course start date is Tuesday April 10th)
 - Christmas Holidays 2007, school will be closed for 2 weeks from December 21st 2007 until January 7th 2008.
- Please note that**
- No lessons will take place on the above days.
 - There is no reduction in fees and classes are not compensated for.
- There will be an Orientation Day at the school on the following public holidays, including testing and a tour of the city centre:**
- May Bank Holiday - May 7th
 - June Bank Holiday - June 4th
 - August Public Holiday - August 6th
 - October Bank Holiday - October 29th
- Please note that**
- No lessons will take place on the above days but all students will take a test.
 - An Orientation Tour of the city centre will take place following testing.
 - There is no reduction in fees when a course includes a public holiday and classes are not compensated for.
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- 6. Accommodation**
- Homestay**
- All accommodation booked by IH Dublin is subject to a booking fee of €50.
 - Based on 7 nights stay, beginning from Saturday or Sunday
 - Half-board Mon-Fri and full board at weekends
 - Located in suburbs of Dublin – average of 40 minutes bus ride to the school, though this may be longer at peak traffic times
- Self-catering Apartment**
- Based on 7 nights, beginning only from Sunday
 - Self-catering, no meals included
 - Located in the city centre, approximately 30 minutes walk to school
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- 7. Insurance**
- a. All students are advised to take out private medical and travel insurance.
 - b. All EU nationals should bring a European Health Insurance Card which covers public medical care.
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- 8. Visas** Non-EU nationals should contact their local Irish Embassy or Consulate or visit the Department of Justice website: www.irlgov.ie/justice for details of visa requirements. IH Dublin offers an efficient visa support service.
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- 9. Cancellation**
- a. If a course is cancelled more than 14 days before the start date, the registration fee will be charged. All other monies in respect of the course and accommodation will be returned to the student.
 - b. If a course is cancelled less than 14 days before the start date, one week's accommodation and tuition will be charged.
 - c. If accommodation is cancelled less than 14 days before the arrival date, one week's accommodation will be charged.
 - d. If a cancellation occurs because of a visa refusal, the registration fee of €50 will be charged.
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- 10. Changing Dates**
- a. If a student changes the date of a course before arrival or during their course, an extra registration fee of €50 will be charged (except in the case of course extensions).
 - b. If a change is made less than one week before arrival, one week's accommodation will also be charged.
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- 11. Refunds** No refunds can be made after a course has started. In the case of illness, students may ask for a course to be postponed to a later date. In this case the school will require a medical certificate. A course cannot be carried over into the next calendar year.

