

basilpaterson
edinburgh



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Edinburgh Castle

Excellence in Education since 1929

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www.basilpaterson.co.uk



Terms and Conditions

Enrolment Terms & Conditions

- There is a non-refundable deposit of £300 to reserve your course.
- We will only reserve the course when we receive the deposit or a copy of the bank transfer.
- All fees must be paid in full before the course starts.

Enrolment Procedures

Applicants should follow the instructions below:

- Complete and SIGN the application form and return to Basil Paterson with:
 - (a) 2 Passport size photographs.
 - (b) Credit card details including number, valid from and expiry dates or cheque/copy of bank transfer.
*N.B. Only British bank cheques can be accepted.
- Following receipt of the application form and deposit, course confirmation and invoice for any outstanding amount will be sent. All courses should be fully paid 30 days before the course begins.

Methods of Payment

- 1) Credit/Debit Card:
Visa, Mastercard, Delta and Solo are accepted.
- 2) Post Office or Girobank account.
- 3) Travellers Cheque in UK Sterling.
- 4) Bank Transfer to:

The Language School Company Limited
T/A Basil Paterson
Fortis Bank NV-SA, 23 Camomile Street,
London EC3A 7PP
Account number: 38957707
Sort code: 40-52-62
Swift code: GEBAGB22
IBAN: GB24GEB40526238957707

Cancellations

- Deposits will not be refunded if the course is cancelled before the start date.
- No refunds will be given after arrival because of sickness or any other cause.
- If a student wants to cancel accommodation after arrival they must give 10 working days notice.
- Basil Paterson reserves the right to cancel any service or course if the student numbers are too low. In this case an alternative course or a refund may be offered.
- External examination fees (Cambridge, IELTS etc) are not refundable.

General Terms & Conditions

- Basil Paterson is not liable for any loss, damage or injury to persons or property except where liability is expressly imposed by law.
- Basil Paterson recommends students take out Medical and Travel Insurance for the duration of their course.
- Damage to building premises/equipment caused by any student will result in liability of the full cost of repair or replacement.
- Basil Paterson reserves the right to expel any student for unacceptable behaviour or conduct. In this event a refund will not be given.

